



Littleton CARES - Business Recovery Grant

Total Available Funding: \$375,000
Application Process **OPENS**: Tuesday, August 11, 2020
Application Process **CLOSES**: Monday, August 17, 2020

Grant Programs	Amount
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1. Business Interruption Grant	Up to \$10,000
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Business Interruption Grants will be provided to eligible businesses for business operation expenses including, but not limited to, lease/mortgage, payroll, inventory, and supplies/equipment necessary to operate the business.

Business Interruption Grants will be awarded at an amount up to \$10,000.

2. Business Infrastructure and PPE Grant	Up to \$20,000
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Business Infrastructure and PPE Grants will be provided to eligible businesses for expense incurred or planned to facilitate compliance with public health orders. Expenditures may include, but are not limited to, building and property modifications, touchless payment systems, online ordering platforms, personal protective equipment, and safety training.

Businesses may submit receipts and invoices for reimbursement for expenses that have been incurred to facilitate compliance with public health orders.

Business Infrastructure and PPE Grants will be awarded for up to \$20,000.

Eligibility and Prohibited Use of Funds

Business Eligibility Requirements:

- Currently licensed with the City of Littleton
- Business license issued no later than October 1, 2019
- Physical address within Littleton
- Business is in good standing with the City of Littleton (tax returns, code violations, etc.)
- For-profit, privately held business
- 1-100 full-time equivalent (FTE) positions prior to COVID-19 pandemic
- Business has been forced to temporarily close or forced to dramatically limit operations due to the Public Health Orders related to the COVID-19 public health crisis
- Able to demonstrate economic injury of 10% or more in revenue loss during the COVID-19 pandemic and a need for a grant to help mitigate the economic injury
- Property owners making infrastructure improvements to comply with public health orders may be considered for the Business Infrastructure Grant

The following list of business types are not eligible:

- Home-based/home-occupations
- National chains (*exception: locally owned franchises may qualify*)
- Publicly traded companies
- Businesses deriving more than one-third of gross annual revenue from legal gambling activities
- Businesses engaged in any illegal activity
- Marijuana (*medical and recreational*)
- Sexually oriented businesses

Prohibited uses of funds:

- Any expense not be considered an eligible business expense by IRS rules
- Wages to any member of owner's family who is not a bona fide employee
- Charitable contributions
- Political contributions
- Draw or salary to owner that exceeded the amount they were paid on a weekly or monthly basis for the same period last year
- Pay down or pay off debt by more than required in underlying debt instrument
- Expenses that were previously paid for using Federal Small Business Administration (SBA) Payroll Protection Program (PPP) or Economic Injury Disaster Loan (EIDL) Funds, Arapahoe County or City of Littleton Business Recovery Grant Funds
- Franchise or royalty fees