

Littleton CARES – Non-Profit Assistance Grant

Total Available Funding: \$200,000

Application Process **OPENS**: Tuesday, August 11, 2020

Application Process **CLOSES**: Monday, August 17, 2020

Grant Amount per Applicant: Based upon the non-profit's annual budget. No grant award will exceed the non-profits demonstrated economic injury. Annual budget thresholds are below:

- \$0.01 - \$10,000: up to **\$1,000**
- \$10,000 - \$20,000: up to **\$2,000**
- \$20,000 - \$30,000: up to **\$3,000**
- \$30,000 - \$40,000: up to **\$4,000**
- \$40,000 - \$50,000: up to **\$5,000**
- \$50,000 - \$60,000: up to **\$6,000**
- \$60,000 - \$70,000: up to **\$7,000**
- \$70,000 - \$80,000: up to **\$8,000**
- \$80,000 - \$90,000: up to **\$9,000**
- >\$90,000: up to **\$10,000**

This program is open to non-profits holding a 501c(3), 501c(4), or 501c(6) status. Grant awards will be based on:

- Meeting all eligibility requirements
- Organization's annual revenue/budget
- Demonstration of economic injury related to COVID-19
- Documentation of citizens and/or businesses served within the City of Littleton (*must be a least 10% of total population served*)
- Having a physical location and public accessibility within the City of Littleton (*no home-based*)

Eligible organizations include those providing services related to:

- Human services
- Arts and culture
- Charitable organizations and/or charitable programs
- Fraternal organizations providing charitable programs
- Business organizations (*only those not making political contributions*)

Not eligible:

- Religious institutions
- Political organizations
- Home-based non-profits

Requests for rent/mortgage and food program assistance – must be submitted to Arapahoe County

Eligible use of grant funds:

- ✓ Employee support (*salaries, insurance, paid leave*)
 - PPP recipients will be disqualified from grant funding related to payroll expenses
- ✓ Utilities (*i.e. electric, phone/internet*)
- ✓ Purchase of supplies/services and PPE for COVID protection/cleaning
- ✓ Purchase of supplies to offer alternative access (*i.e. curbside pickup, delivery, etc.*)
- ✓ Expenses associated with increased material costs (*exception: food assistance costs*)
- ✓ Expenses associated with marketing
- ✓ Infrastructure improvements to comply with public health orders



Required Information/Documents:

- ✓ Proof of 501(c) status
- ✓ IRS Form 990 or N990
- ✓ Certificate of Good Standing from State of Colorado
- ✓ Verification of those served within the City of Littleton
- ✓ W-9